



KATHY HOCHUL
Governor

**State
Police**

STEVEN A. NIGRELLI
Acting Superintendent

POSTING DATE: 04/24/2023

APPLICATION DUE BY: 05/15/2023

Title: State Police Intelligence Analyst 3 – 3 Vacancies
Starting Salary: \$88,161.00

Location: Division Headquarters – NYSIC
Albany, New York 12226
Albany County

Salary Grade: 25

Employment Type: Full-Time

Work Days: Various

Union Representation: PS&T

DUTIES:

- Performs all duties and functions of State Police Intelligence Analysts 1 and 2.
- Provides assistance to federal, state, and local law enforcement to locate, extract, and analyze data relative to their investigations and crime scenes. Generates investigative leads.
- Testifies in court proceedings explaining analytical processes and consequent findings for a wider range of evidence. Explains analytical processes such as cell phone data mapping, criminal/terrorist network identification, and financial crimes.
- Assists law enforcement in the review and preparation of evidentiary material pursuant to Rosario and Discovery court motions.
- Provides complex tactical/operational support to federal, state, and local law enforcement partners for criminal and terrorism investigations or incidents of terrorism.
- Composes intelligence reports using analytical techniques and methods that document research, analysis, and tools utilized in investigative support and strategic intelligence analysis.
- Reviews analyses completed by other State Police Intelligence Analysts, according to peer review guidelines, to ensure that quality standards are met.
- Collects, organizes, and maintains open-source information and sensitive but unclassified case data, databases, and files.

- Produces daily, monthly, and ad-hoc reports focused on current criminal or terrorism threats to New York State, drawing on current data reported through official government and law enforcement channels, and open source.
- Provides oral briefings on current criminal or terrorism threat environment and other topics as requested by NYSIC's leadership, or NYSIC partners and customers.
- Attends meetings/conferences/trainings/seminars to further develop knowledge of crime, terrorism, and analytical tradecraft.
- Assists in the pre-procurement evaluation and post-procurement implementation of hardware and software tools and provides training to staff.
- Works collaboratively with members of all NYSIC analytic units.
- Supervises, trains, and evaluates State Police Intelligence Analysts 1 and 2.

Performance of these duties may require frequent, unscheduled, unpaid overtime including evenings and weekends. Travel to conferences and trainings nationwide may be required. Candidate must be eligible for a national security clearance at the SECRET level or above.

MINIMUM QUALIFICATIONS:

- Bachelor's degree* and four years of experience**

OR

- Associate's degree* and six years of relevant experience**

OR

- Eight years of relevant experience** in intelligence analysis for a governmental entity.

Note: One year of experience must have been at a supervisory level. A Master's degree obtained in any field of study may substitute for one year of general experience.

*Qualifying degrees include the following or closely related fields: criminology/criminal justice, psychology, law, sociology, geography, geographic information systems, military studies, mathematics, telecommunications, chemistry, language (various), global studies, history, or intelligence studies.

**Experience: Critical data or intelligence analysis, including open-source intelligence research with preparation and presentation of intelligence reports and briefings for an organization in the military, private or public sector; conduct of homeland security, terrorism or counter terrorism analysis and assessments in a law enforcement, intelligence, or homeland security organization.

Additionally, the following qualifications will be considered during the resume review and interview processes:

Professional and Analytical Considerations

- Understanding of current international terrorism and domestic extremism issues.
- Understanding of current terrorist or criminal actor tactics, techniques, and procedures.
- Ability to work in a collaborative environment with law enforcement, homeland security, and military intelligence professionals.
- Excellent oral and written communication skills including the ability to clearly articulate threat information to a wide variety of audiences.

Resumes will be evaluated to determine whether candidates will proceed to the interview phase of the process.

This position does not require that the candidate has taken and passed a NYS Civil Service examination, or currently holds a qualifying position within the NYS Civil Service System. This position will be filled through a resume review and interview process.

HOW TO APPLY:

Kindly send a letter of intent, complete resume and transcripts to:

Email: personnelresumes@troopers.ny.gov

Place in the Subject line: *Attention: Non-Sworn Hiring Unit*